



FROM:

TO:

Date:

Dear \_\_\_\_\_ ,

My name is INSERT NAME and I am an active YALI Network member, a community of over 550,000 young leaders across Africa. I am hoping you can help me address the issue of INSERT TOPIC OF YOUR SESSION in our community. As you may know, SHARE A FACT OR STATISTIC THAT SUPPORTS WHY YOU ARE HOLDING A SESSION ON THIS TOPIC.

To address this issue, I am looking to facilitate a conversation around the YALI Network Online Course INSERT NAME OF COURSE by organizing a YALILearns session on INSERT DATE. At the session, I will PROVIDE A BRIEF OVERVIEW OF YOUR SESSION.

I am looking for your support by allowing us to use INSERT NAME OF SPACE, which will allow me to invite BRIEFLY DESCRIBE THE AUDIENCE YOU WISH YOU INVITE. The premise of YALILearns is community education and the U.S. State Department asks that we do not charge a fee to facilitate a YALILearns session, as the educational resources have been provided for free. We would also love to have you and/or members of your staff participate in return for the donation of your space, if you are interested in doing so!

Thank you very much for considering this request.

Sincerely,  
INSERT NAME

[\(Insert picture of your membership card\)](#)